

# Chirnside Common Good Association

## Frequently Asked Questions (FAQs)



### **What are the aims of Chirnside Common Good?**

Our aims are:

- to promote and encourage public interest in, and care for, the beauty, history and character of Chirnside and its surroundings
- to encourage the preservation, development and improvement of features of general public amenity, historic interest or otherwise beneficial to the community,
- and to encourage measures for the relief of poverty and advancement of education in the community.

We do this by means of:

- meetings,
- exhibitions,
- lectures,
- publications,
- conferences
- publicity, and
- the promotion of schemes of a charitable nature.

### **Who can be members?**

- Anyone 16 years or older who is resident in the parish of Chirnside.

### **What assets and property do you have and how are they looked after?**

- Capital Funds and Property acquired by the “Common Good” are vested in two Trustees who are elected by the General Meeting of the Association.
- In addition to our bank accounts we hold the title deeds to:
  - Common Good Park
  - The Quarry
  - Crosshill Car Park

### **What happens to the assets and funds if the Common Good is dissolved or wound up?**

Should the Common Good be dissolved it must be by a resolution passed with two-thirds majority of the Executive Committee. Any assets remaining after all debts and liabilities have been settled will be given or transferred to a recognised charity with similar aims.

### **How are events such as the Civic Week and the Jim Clark Exhibition organised?**

- Sub - committees are appointed by the Executive Committee to undertake any special piece of work proposed by the Common Good. Funds raised by Sub-Committee are handed to the Treasurer with a financial statement signed by the Convenor and two members of their subcommittee for submission to the monthly meetings.
- Current sub- committees are:
  - Civic Week
  - David Hume Group

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- Jim Clark Exhibition

### **How are you managed and regulated?**

- The “Common Good” is administered by an Executive Committee consisting of a Chairman, a Vice-Chairman, a Secretary, a Treasurer and ten Members to be elected by a ballot at the Annual General Meeting. The Trustees are ex-officio members of the Executive Committee
- In the event of a vacancy occurring in the Trusteeship, the remaining Trustee would nominate a successor, whose appointment must be ratified by the Executive Committee.
- The committee meets monthly currently the 3rd Wednesday of the month except July and August when there is no meeting.
- Our accounts are audited by an Auditor appointed at the Annual General Meeting.
- We are a registered charity (SC011711) and regulated by OSCR (Office of the Scottish Charity Regulator)

### **Who are the officers and committee?**

#### *Officers:*

- Chair: Annette Scobie,
- Secretary: Linda Gray
- Treasurer: Bill Dunn
- Vice Chair: Kevin Prior

#### *Committee Members:*

1. Susan Swan
2. Martha Andrews
3. Anne Robertson
4. Douglas Robertson
5. Muriel Kinghorn
6. Simon Wright
7. Penny Wright
8. Vacant
9. Vacant
10. Vacant

#### *Trustees*

- Parish Church Minister currently vacant
- Primary School Headteacher currently vacant

### **What does the regulator ask you to do?**

- We have to make an annual return which includes our annual report and accounts
- We have a duty to promote the charity's registration.

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It is our view that applies only to external documents and communications, including those issued by a third party. The documents include all:

- external business letters or emails
- printed advertisements, public notices or official published documents
- documents which request the donation of money or property to be used for the benefit of a charity
- promissory notes, endorsements and orders for money or goods
- bills issued
- invoices, receipts and letters of credit
- statements of account prepared in accordance with Regulations 8, 9 or 14 of the Charities Accounts (Scotland) Regulations 2006
- documents which are intended to educate the public about the charity and any promotional material aimed at raising the charity's profile or a topical issue
- legal conveyance documents concerned with land rights i.e. buying, selling or transferring
- documents which set out the terms of an agreement or a contract
- bills of exchange (not including cheques)
- the home page on a website operated by or on behalf of the charity.

### We do this by including

- the charity's name, as entered in the Register
- the charity's Scottish Charity Number (SC0[zero]11711).
- Or this logo



If you would like any further information please contact any of the officers or e-mail [info@chirnsidecommongood.org](mailto:info@chirnsidecommongood.org)