APPENDIX 1

OSCR

Office of the Scottish **Charity Regulator**

Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	4	2019	To	31	3	2020

Reference and administration details

Charity name	CHIRNSIDE COMMON GOOD ASSOCIATION
Other names charity is known by	
Registered charity number	SC 011711
Charity's principal address	c/o MRS LINDA GRAY 18 LAMMERVIEW CHIRNSIDE BERWICKSHIRE **Postcode** TD11 3UW

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	MR KEVIN PRIOR	CHAIR		
3	MR SIMON WRIGHT	VICE CHAIR		
4	MRS LINDA GRAY	SECRETARY		
5	MR WILLIAM DUNN	TREASURER		
6	MRS SALLY LEIGHTON			PRIMARY SCHOOL
7	MRS ANNE ROBERTSON			
8	MRS SUSAN SWAN			
9	MR DOUGLAS ROBERTSON			
10	MRS MURIEL KINGHORN			
11	MS MARTHA ANDREWS			
12	MR MARK KINGHORN			
13	MRS ANNETTE SCOBIE			
14	MRS SARA DOGGETT			
15	MR DAVID WESLEY			
16	MR MIKE TAYLOR	CO OPTED		
17				
18				
19				
20				

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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document UNINCORPORATED ASSOCIATION CONSTITUTION

Trustee recruitment and appointment MEMBERSHIP OPEN TO THOSE OVER 16 YEARS RESIDENT IN THE PARISH OF CHIRNSIDE. APPOINTMENT TO THE COMMITTEE IS AT ANNUAL GENERAL MEETING

Objectives and activities

Charitable purposes TO PROMOTE AND ENCOURAGE PUBLIC INTEREST IN AND CARE FOR THE BEAUTY, HISTORY AND CHARACTER OF CHIRNSIDE AND IT'S SURROUNDINGS. ENCOURAGE THE PRESERVATION, DEVELOPMENT AND IMPROVEMENT OF PUBLIC AMENITY, HISTORIC INTEREST AND ACTIVITIES OF BENEFIT TO THE COMMUNITY INCLUDING THE ADVANCEMENT OF EDUCATION.

Summary of the main activities in relation to these objects THE CHIRNSIDE COMMON GOOD ASSOCIATION LOOKS AFTER THE SOCIAL, CULTURAL AND SPORTING ACTIVITIES IN THE VILLAGE EG TENNIS COURT, COMMON GOOD PARK AND OTHER AMENITY AREAS. IT ORGANISES FESTIVE LIGHTING, EXHIBITIONS, VILLAGE SIGNS, LOCAL VILLAGE AND SERVICES LEAFLETS.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

SEE CHAIRMAN'S REPORT FOR 2019/20 ATTACHED.

Financial review

Brief statement of the charity's policy on reserves

KEEP AT A LEVEL TO ENSURE FUTURE EXPENDITURE

Details of any deficit

SURPLUS OF £511-88

Donated facilities and services (if any)

DONATION TO PRIMARY SCHOOL FOR PUPIL PRIZES, REPLACE XMAS LIGHTS, MAINTAIN VILLAGE NOTICE BOARD, CIVIC WEEK EVENT, FLORAL GATEWAY PLANTS AND BOXES, VILLAGE NEWSLETTERS, VILLAGE LITTER PICKS

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s) WILLIAM DAWSON DUNN

James KEVIN Paul

Position (e.g. Chair) TREASURER

Chairman

Date 10/9/20

10/9/20

CHIRNSIDE COMMON GOOD ASSOCIATION
INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31/03/2020
Scottish Charity Number SC011711

2019	INCOME	2020
500.00	SBC Grants Schemes/BAVs/Awards for All /BHA	100.00
814.80	Miscellaneous Donations	901.50
6.93	NSB Investment Account Interest	7.70
129.65	Civic Week Share of Liability Premium	0.00
12.98	Bank Interest Current Account/Sports Club A/C	16.58
208.40	Coffee Mornings	505.15
13142.41	Jim Clark Anniversary Event/Planters/Recycle	468.50
2275.89	CO-OP Bags on behalf of Civic Week	64.08
14.30	David Hume Dinner/Conference/History Group	640.00
9821.12	Chirnside Civic Week Income	11490.28
26926.48		**14193.79**

	EXPENDITURE	
235.46	Tennis Court Repair/Notice Board	68.85
889.23	Admin, Hall Hire ,Web Site/Insurance	548.46
40.00	Francis Edgar/Rena Lambert Awards	40.00
200.00	Donations (School/Charities/Clubs)	50.00
1648.69	Signage/Printing/Banners/Panels	168.78
777.06	Hume/TW Borders/Floral/Newsletter	514.00
11098.59	Jim Clark Anniversary Event	1230.00
665.6	Chirnside Xmas Lights	155.96
2436.40	CO-OP Bags on behalf of Civic Week	0.00
0.0	Misc Expenses	55.04
11055.62	Chirnside Civic Week Expenditure	10850.82
29046.65		**13681.91**
2120.17	**DEFICIT**	**SURPLUS 511.88**

BALANCE SHEET AS AT 31/3/ 2019			BALANCE SHEET AT 31/3/2020		
	Current Assets				
10527.97	Bank				10392.67
10.43	Sports Club				10.45
962.95	NSB Investment Account				970.65
2856.75	Bank (Civic Week)				3496.21
	Current Liabilities				
0.00					0.00
14358.10					14869.98
	01/04/17	**16478.27**	01/04/18	**14358.10**	
14358.10	**DEFICIT**	**2120.17**	**SURPLUS**	**511.88**	**14869.98**

W D DUNN, Treasurer

INDEPENDENT EXAMINER'S REPORT 10 September 2020

I have examined the Financial Statement of the Chirnside Common Good Association for the year ended 31 March 2020. In my opinion the Accounts have been properly prepared from the records of the Chirnside Common Good Association.

R LOVELL, Independent Examiner

Rosemary Lovell 17/8/20

CHIRNSIDE CIVIC WEEK
BANK RECONCILIATION
AS AT 30TH SEPTEMBER 2019

Bank Balance as at 15th October 2018		2,856.75
Total Income for year to 30/09		11,490.28
		14,347.03
less expenses as per cash book		- 10,850.82
Balance as per cash book		£3,496.21
Cheques written not yet presented:		
Cheque 1425	30.00	
Cheque 1409	137.59	167.59
BALANCE AS PER BANK STATEMENT 30/09		**£3,663.80**

Balanced to bank statement as at 30/09/2019

SHEILA SCOTT
21 ERSKINE PLACE
CHIRNSIDE
DUNS
TD11 3WW

29/01/2020.

INCOME		£	EXPENDITURE		£
GRANT	-	2750.00	Liability Insurance	-	137.59
			Fireworks	-	1250.00
			Programs	-	895.10
			Toilet Hire	-	192.00
			Flags	-	295.80
					2770.49
Sponsors & Co-op payment	-	3921.40	Dresses	-	584.21
			Kilt Hire	-	700.00
			Flowers	-	65.00
			Gifts for Court	-	200.00
			Marquee	-	1965.00
					3514.21
Fundraising	-	1194.50	Hall Hire	-	190.00
			Groceries	-	207.98
			Miscellaneous	-	46.86
					444.84
Gala Week	-	3624.38	Prizes	-	340.00
			Entertainment	-	2575.55
			Music	-	552.00
			Miscellaneous	-	653.73
					4121.28
Totals		£11,490.28			£10,850.82

APPENDIX 3

OSCR

Office of the Scottish **Charity Regulator**

Independent examiner's report on the accounts v2

Report to the trustees/members of

Charity name

Registered charity number

SC

On the accounts of the charity for the period

Period start date				Period end date		
Day	Month	Year		Day	Month	Year
			to			

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Rosemary Lovell **Date:** 17.8.20

Name: ROSEMARY LOVELL

Relevant professional qualification(s) or body (if any): N/A

Address: CHEVIOT VIEW COTTAGE,
CHIRNSIDE DUNS,
BERWICKSHIRE
TD11 3XT

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Chirnside Common Good

As we enter the 2020-21 period, we are in the throes of dealing with the Covid-19 pandemic. This has brought into sharp focus the reasons why the Common Good came into existence back in 1947. In this early part of our 2020-21 year, our efforts and attention are clearly on the third of our charitable objectives.

- to encourage measures for the relief of poverty and advancement of education in the community.

This will no doubt feature heavily in our next report, but it is important to let you know at this stage what the Chirnside Common Good Association is doing to help and support Chirnside during these exceptional times.

Inevitably our normal programme of activities and meetings has been suspended during the lock down phase of the government's response to the pandemic.

We have joined with the Community Council to set up the Chirnside Resilience Group (CRG), to focus Covid-19 related activities within Chirnside. This has been registered as a formal resilience group by Scottish Borders Council (SBC), so registered volunteers are covered by SBC insurance and we are formally linked into the SBC Emergency Planning and Community Assistance Hub. The group has been joined by: the Parish Church, Southview Evangelical Church, the Community Centre and 35 individual volunteers.

Activity

This year has been one of consolidation as we build on the successes of 2018 – 19.

The Jim Clark 50th Anniversary exhibition panels, a second set of which are on long-term loan to the Jim Clark Trust, have been judged a huge success. The panels have toured internationally, as part of the broader education and publicity initiatives of the Jim Clark Trust. This has brought Chirnside to the attention of a much wider audience and features on the acclaimed Jim Clark motor trail with regular visits from motor enthusiasts and other tourists.

The bronze commemorative plaque commissioned last year has been unveiled and mounted on the Jim Clark clock at Crosshill. This site was chosen following a consultation exercise involving the family, the community and the fan base via an online survey and paper survey sheets in key locations in the village. Limited editions of a smaller version have been produced and sold with assistance from Laing's Foundry.

Chirnside History Group (one of our sub groups) continues to flourish with their book on Chirnside ~ 'A Borders Village ~ Stories of its People and Places' going to a second printing. Copies of the book have been lodged with the National Library of Scotland as part of the U.K wide book depository system. History Group exhibition panels have been put on permanent display in the Community Centre.

The Village Enhancement Group has continued with its work in the village. This resulted in Chirnside being placed 3rd in the Large Village class in the SBC Floral Gateway competition. The group also achieved a "Quality of Life" award in the same competition, due to the work that has been done in the village to support and encourage active lifestyle activities such as walking and cycling.

Litter picks were also carried out during the year.

Our village information board has been refurbished and has been relocated to a different site at our Car Park at Crosshill.

As part of our ongoing activities we continue:

- to work closely with the School making:
  - the Frances Edgar Award,
  - the Eric Hunter Award and
  - the 'Spirit of Chirnside' Award.
- to sponsor and support the Civic Week and take part in the annual Crowning of the Gala Queen.

Thanks to the volunteer team, the festive season was launched in style, with the switch on of the lights by the Gala Queen, followed by carols and soup at the Beacon.

Modernisation

The subgroup continued to work through the year. The first phase of modernisation has been completed, with our updated policies and procedures deemed to be fit for purpose. The group stress it is important that we are seen to be implementing these policies in our everyday activities. The final element of the initial phase of modernisation was a presentation to the whole committee by Jenny Haines of BAVS on the various legal entity options open to us in the future. These options are: stay as we are (unincorporated charity), incorporated charity or become a development trust. After a lengthy discussion and subsequent period of reflection, the committee concluded unanimously that the Association would be best served by becoming an incorporated charity (SCIO).

The group will work with BAVS to develop and bring forward proposals along those lines. However due to the Covid-19 situation this initiative is on hold, to be resumed when social distancing and meeting restrictions are eased.

Communications

Our communications strategy has proved robust during the year and its subsequent testing in the early part of this year due to the Covid-19 crisis. Our social media and web presence has proved useful as a means of communicating with Chirnside residents; the print version of our village information flyer has proved to be the "go to" source for many people.

In response to the need to reduce physical meetings, we and the Community Council have jointly invested in an on-line meeting and video conferencing package. This appears to be meeting the immediate needs with further development possible when

resources and time allow. It does however highlight the digital divide within the community.

Appreciation

The Common Good works throughout the year for the benefit of the village and thanks are due to all the members of the committee. A special appreciation to Linda Gray, Secretary, Simon Wright, Vice Chair and Bill Dunn, Treasurer plus Sara Doggett convenor of the Village Enhancement Group.

Kevin Prior
Chair

**********End of Report**********